
LOCAL EMERGENCY PLANNING COMMITTEE

Regular Committee Meeting Minutes

Thursday, January 12, 2023, 12:00 PM

Harrigan Centennial Hall, 300 Harbor Drive

A. CALL TO ORDER

Craig Warren called to order the meeting of January 12, 2023, at 12.00pm

B. ROLL CALL

(Quorum established by at least one member present from four different categories.)

Present:

Category 1: Kevin Mosher (Assembly Liaison)

Category 2: Craig Warren, Chair, (SFD), George Bennett Jr. (SEARHC),

Category 4: Mim McConnell, Amy Zanuzoski (Sitka Counseling) Arrived 12.01pm.

Category 5: Trish White, LEPC Vice President, Scott Wagner (NSRAA)

Category 6: Mary Ann Hall (Retired Medical Technologist), Joel Hanson arrived 12.03pm

Category 7: Jennifer Klejka, LEPC Coordinator (SFD)

Absent:

Category 2: Shannon Freitas (SEARHC), Geraldine Laux (TSA), Robert Baty (Police Chief), Lance Ewers (SPD)

Category 3: Becky Meiers, LEPC PIO (KCAW)

Category 4: Justin Mullenix

Category 6: Robert Hattle

Other Present:

Chris Turner, LEPC Secretary (SFD)

C. WELCOME & INTRODUCTIONS (Visitors &/or New Members, if any)

Jacyn Schmidt is in attendance.

Chief Warren announced that Chris Turner has been promoted within the Fire Department

to Engineer and will move on from being the LEPC secretary when a new office assistant is hired within the Fire Department.

D. AGENDA CHANGES

None

E. APPROVAL OF MINUTES: December 8, 2022

Jacyn Schmidt mentioned that her first name was spelled wrong in the draft minutes and that in public participation it says that the volcano observatory will contact us if they see new activity with the mud volcano and this was not the case.

Mim McConnell approved the minutes with these amendments. Jennifer Klejka seconded this motion.

F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

None

G. COMMUNICATIONS

1. Amateur Radio Emergency Services (ARES) Report: SHARK member

None

2. Broadcast Communications Update

None

H. COMMITTEE REPORTS

1. Hazmat Report

No HAZMAT incidents, Jennifer Klejka updated the committee that there had been a few calls for the fire department to investigate CO. The fire department also has CO detectors that the public can borrow, and this was being utilized. Chief Warren said there was a small sheen that came off the fine arts camp through the storm drains. It was turned over to the Coast Guard and EPA. Chief Warren will follow up with them for an outcome.

2. Public Information Officer (PIO) Report

Chief Warren reports that Becky Meiers was currently putting together PSA's about preparedness kits and to use the website ready.gov. He also said that Becky was looking for potential new voices to use in these radio PSA's

I. COMMITTEE COMMENTS

Chief Warren said that they are wrapping up the cruise ship EOP and doesn't want to start a new plan until the office assistant position in the Fire Department was filled.

Asked members to give input of which plan they would like to see next.

Joel Hanson would like to review the plans and discuss at the next meeting which ones should be looked at.

Trish White recommended that the LEPC be present at least once at a farmers market this summer to put a face to the LEPC for the general public and to hand out information materials.

Chief Warren announced that he and Jacyn Schmidt did this in August and September

last year and it was very successful pushing information for a go kit and an all-hazards approach to incidents in Sitka.

J. ADJOURNMENT

The next meeting would be February 9, 2023, at noon in Harrigan Centennial Hall

Mim McConnell moved to adjourn the meeting. Seeing no objections, the meeting was adjourned at 12.21pm